

**YOUR COMPANY** \_\_\_\_\_

**YOUR COMPANY'S VISION STATEMENT** \_\_\_\_\_

**YOUR COMPANY'S MISSION STATEMENT** \_\_\_\_\_

**YOUR COMPANY'S OBJECTIVES:**

- I. \_\_\_\_\_
- II. \_\_\_\_\_
- III. \_\_\_\_\_
- IV. \_\_\_\_\_
- V. \_\_\_\_\_
- VI. \_\_\_\_\_

# **QUARTERLY EMPLOYEE CONTINUOUS IMPROVEMENT PLAN**

Employee Name: \_\_\_\_\_

Title: \_\_\_\_\_ Department: \_\_\_\_\_ Payroll Number: \_\_\_\_\_

Evaluation Period: 1Q \_\_\_\_\_ 2Q \_\_\_\_\_ 3Q \_\_\_\_\_ 4Q \_\_\_\_\_ of date hired

## *Interim Progress Reviews*

Scheduled: _____	Completed: _____
_____	_____
_____	_____
_____	_____